

## **MINUTES**

### **THE BOARD OF PUBLIC WORKS AND SAFETY**

**March 19, 2012**

THE REGULAR MEETING OF THE CHARLESTOWN BOARD OF PUBLIC WORKS AND SAFETY FOR THE CITY OF CHARLESTOWN WAS HELD ON MONDAY, MARCH 19, 2012 AT 9:00 A.M. AT CITY HALL WITH MAYOR BOB HALL PRESIDING.

Board members present were Mr. David Flowe and Mr. George Roberts. Also present was Clerk Treasurer, Donna Coomer and City Attorney Mike Gillenwater.

**Pledge of Allegiance**-City Attorney Mike Gillenwater

#### **Minutes**

Mr. David Flowe made a motion to approve the Minutes from March 05, 2012, seconded by Mr. George Roberts. Approved 3-0.

#### **Claims**

Mr. David Flowe made a motion to approve the Claims, seconded by Mr. George Roberts. Approved 3-0.

#### **Payroll Allowance Docket**

Mr. George Roberts made a motion to approve the Payroll Allowance Dockets from March 04, 2012 through March 17, 2012, seconded by Mr. David Flowe. Approved 3-0.

#### **Pitney Bowes Contract**

Clerk Treasurer Donna Coomer presented the contract on the postage machine that is leased to the City by Pitney Bowes. The contract amount is \$112.00 monthly and we will be getting new equipment at no additional charge.

#### **Public Comment - None**

#### **Jason and Cynthia Purcell 8523 Balmer Drive**

Ms. Purcell is asking to set up a payment for the Lakeview/Highview Tap Fee. The cost is \$1,600.00 plus a one time fee of \$80.00 paid over two years.

Mr. David Flowe made a motion to approve the payment plan for Ms. Lewis, seconded by Mr. George Roberts. Approved 3-0.

### **Civic Plus - Website Design – Tabled**

### **River Ridge 8<sup>th</sup> Street Sewer Project-P&E Plant (Change Order #2)**

Mr. Justin Harris with Saegesser Engineering presented Change Order #2 for the River Ridge 8<sup>th</sup> Street Sewer Project in the amount of \$5,550.55. This change order reflects the actual quantities of construction items used for the project and justifies the amounts. The original Contract amount after a first change order was \$694, 106.00 with this change order is now \$699,656.55. Mr. Flowe said just for the record this is reimbursed by River Ridge and Justin replied it was.

Mr. David Flowe made a motion to approve the change order #2 in the amount of \$5,550.55, seconded by Mr. George Roberts. Approved 3-0.

### **River Ridge 8<sup>th</sup> Street Sewer Project-P&E Plant (Pay Application #4)**

Mr. Justin Harris with Saegesser Engineering presented Pay application #4 for payment work accomplished under the contract fro Dan Cristiani on the sewer project. The application amount is \$123,029.52 and there is still a retainage of \$34,669.83.

Mr. David Flowe made a motion to approve Pay Application #4 in the amount of \$123,029.52 on the Rive Ridge 8<sup>th</sup> Street Sewer Project, seconded by Mr. George Roberts. Approved 3-0.

### **D3 Lift Station and 703 Building Lift Station**

Mr. Justin Harris said they are almost complete on the D3 Lift Station design and are waiting to verify with Mark Hillenbrand on what they want. The 703 Building has a lift station in desperate need of repair and Utility Director Mike Perry and Justin are collecting information on the pumps, for size and cost of repair or replacement.

### **Charlestown Plaza**

Mr., Murphy, the attorney for Mr. Bernstein, the owner, of Charlestown Plaza, stated they have a buyer, and the contract should be completed by the end of the month. Mr. David Flowe stated this has been ongoing for many years and we need to have closure. Mr. Murphy said the buyer is aware of the fines and will present a plan on the removal of the buildings or a renovation plan that is acceptable to the City. Mr. Murphy said they are progressing on this project. Mayor Bob Hall asked if they have agreed on a price and Mr. Murphy one issue is raising another issue on certain credits, but should be final this week.

City Attorney Mike Gillenwater asked when the closing would be and Mr. Murphy said it is scheduled for April 16, 2011 but could additional time if needed by the banks.

